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**PROGRAM OF INSTRUCTION
FOR
ASSOCIATE BASIC
MEDICAL DEPARTMENT OFFICER'S COURSE**



**MEDICAL FIELD SERVICE SCHOOL
BROOKE ARMY MEDICAL CENTER
FORT SAM HOUSTON, TEXAS**

1947



U.S. MEDICAL SERVICE

BRIDGE AND ROAD

1918

PROGRAM OF INSTRUCTION

FOR

ASSOCIATE MEDICAL ENGINEERS

U.S. MEDICAL FIELD SERVICE SCHOOL, Fort Sam Houston, Tex.

BROOKE ARMY MEDICAL CENTER

FORT SAM HOUSTON, TEXAS

PROGRAM OF INSTRUCTION

FOR

ASSOCIATE BASIC MEDICAL DEPARTMENT OFFICER'S COURSE

25 SEPTEMBER 1947

(REVISED)

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ASSOCIATE BASIC MEDICAL DEPARTMENT OFFICER'S COURSE

MEDICAL FIELD SERVICE SCHOOL

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PURPOSE:

To train Medical Department officers of the Reserve Corps and National Guard, officers of other arms and services of the Regular Army, and officers of the Navy in the basic duties and functions of the Medical Department.

PREREQUISITES:

Commissioned officer of the Regular Army, the Reserve Corps, the National Guard, or the Navy.

ASSOCIATE BASIC MEDICAL DEPARTMENT OFFICER'S COURSE
MEDICAL FIELD SERVICE SCHOOL
(8 Weeks, 320 Hours)

SUBJECT	HOURS
<u>ADMINISTRATION</u>	28
Army Administration (General)	(4)
Medical Supply Records and Procedures	(5)
Records of Morbidity and Mortality	(11)
Military Law	(6)
Personnel Management	(2)
<u>COMMANDANT'S TIME</u>	40
Aviation Medicine	(2)
Class Organization	(3)
Clearance and Graduation	(12)
Holiday	(8)
Morale and Character Building	(1)
What the Regular Army Offers to Medical Department Officers	(2)
Subjects to be Announced	(12)
<u>DENTAL SERVICE</u>	2
Dental Service in The Army	(2)
<u>LOGISTICS</u>	37
Automotive Maintenance	(7)
Troop Movement	(4)
Transportation of the Sick and Wounded	(6)
General Supply in a Theater of Operations	(8)
Medical Supply	(9)
Maintenance of Medical Equipment	(3)
<u>MEDICINE AND SURGERY</u>	18
Medicine	(9)
Surgery and Examination	(9)
<u>NEUROPSYCHIATRY</u>	8
Introduction to Modern Neuropsychiatry	(1)
Procedures in Modern Neuropsychiatry	(4)
Practical Application of Modern Neuropsychiatry	(3)

SUBJECT	HOURS
<u>PHYSICAL MEDICINE</u>	4
Introduction to Physical Medicine	(1)
Physical Reconditioning Section	(1)
Occupational Therapy Section	(1)
Physical Therapy Section	(1)
<u>PREVENTIVE MEDICINE</u>	35
Introduction and Immunization	(2)
Epidemiology of:	
Respiratory Diseases	(4)
Intestinal Diseases and Water Supply	(13)
Arthropod Borne Diseases	(8)
Venereal Diseases	(6)
Physical Measurements	(2)
<u>TACTICS AND TECHNIQUES</u>	78
Map Reading	(12)
Organization and Employment of Combined Arms	(16)
Organization and Employment of Medical Units	(36)
Command and Staff Procedure	(7)
Communications	(1)
Miscellaneous	(6)
<u>TRAINING</u>	66
Physical Training	(40)
Information and Education	(8)
Training Management	(4)
Training Techniques and Methods	(5)
Training Demonstrations	(5)
Leadership and Courtesies	(4)
<u>VETERINARY SERVICE</u>	4
Meat and Dairy Hygiene	(4)
<u>ADMINISTRATION, SUBSTITUTE SUBJECTS</u>	71
(For Pharmacy Corps and Medical Administrative Corps Officers in Lieu of Professional Medical Subjects)	
Army Administration (General)	(20)
Medical Supply, Records and Procedures	(10)
Mess Administration	(4)
Accounting Procedures for Hospital Funds	(15)
Military Law	(5)
Personnel Management	(10)
Administrative CPX	(7)

SUBJECT

HOURS

DENTAL SERVICE, SUBSTITUTE SUBJECTS
(For Dental Corps Officers in Lieu
of Professional Medical Subjects)

29

Dental Administration

(17)

Training and Tactical Duties

(12)

VETERINARY SERVICE, SUBSTITUTE SUBJECTS
(For Veterinary Corps Officers in Lieu
of Professional Medical Subjects)

49

Veterinary Administration

(19)

Organization and Tactical Employment
of Veterinary Units

(7)

Veterinary Field Service with
Animal Units

(12)

Animal Disease Prevention and Control

(9)

Veterinary Activities in Theaters of Operation

(2)

PROGRAM OF INSTRUCTION

ASSOCIATE BASIC MEDICAL DEPARTMENT OFFICER'S COURSE

PART I

ADMINISTRATION

28 Hours

SUBJECT AND FILE NUMBER	HOURS	SCOPE
Army Administration (General) ANNEX NO. 1	(4)	Instruction in that phase of Army Administration of particular interest to Medical Department Officers. Preparation of daily sick report, determination of line of duty, records and reports required in case of death, and recruiting aims and objectives with particular emphasis on recruiting for Reserve and National Guard units.
Medical Supply Records and Procedures ANNEX NO. 2	(5)	Acquaint officers with medical supply procedures and records, covering ward, dispensary, hospital, post, camp and station, and War Department levels; means of disposition of government property.
Records of Morbidity and Mortality ANNEX NO. 3	(11)	Instruction in those records and reports peculiar to the Medical Department. Types and functions of the various medical installations of the Army; the type of patients each receives and the records maintained by each.
Military Law. ANNEX NO. 4	(6)	Source and agencies of military jurisdiction; disciplinary power of the commanding officer; courts-martial jurisdiction, composition and limitations; procedure before, during and after trial; administrative procedures of boards of officers with emphasis on those boards peculiar to the Medical Department or involving Medical Department Officers; orientation in the organization and function of

PART I (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
		civil affairs and military government detachments, and the medical aspects thereof.
Personnel Management ANNEX NO. 5	(2)	To provide a working knowledge of the principles of personnel management, how they are obtained, through what means are they exercised, and how they are applied in the Medical Department. Of the principles of personnel management, emphasis will be placed on the classification assignment, selection and training of Medical Department personnel.

PART II

COMMANDANT'S TIME
40 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Aviation Medicine ANNEX NO. - None	(2)	Orientation to Aviation Medicine presented by The School of Aviation Medicine, Randolph Field, Texas.
Class Organization ANNEX NO. - None	(3)	Processing of students, issue of textbooks, organization of students into groups for instructional purposes, address by the Commandant, and such other administrative procedure as announced by the Commandant.
Clearance and Graduation ANNEX NO. - None	(12)	Turning in of supplies and equipment, including pay, transportation, processing, and formal graduation exercise.
Holiday ANNEX NO. - None	(8)	Labor Day.

PART II (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Morale and Character Building ANNEX NO. 6	(1)	Orientation as regards the moral aspect of the program for venereal disease control in the Army.
What the Regular Army Offers to Medical Department Officers ANNEX NO. 7	(2)	Presentation of facts outlining the advantages of a Regular Army career.
Subjects to be Announced ANNEX NO. - None	(12)	Conferences with professional consultants of The Surgeon General's Office and Brooke Army Medical Center.

PART III

DENTAL SERVICE

2 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Dental Service in the Army ANNEX NO. 8	(2)	Lectures designed to familiarize the entire class of Medical Department Officers with the organization, function and mission of the Dental Corps and the role of the dental service within the Medical Department.

PART IV

LOGISTICS

37 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Automotive Maintenance ANNEX NO. 9	(7)	Classification and nomenclature of the vehicles employed by the Medical Department. Principles of operation of the automotive engine and common causes of vehicular failure. Reports and forms pertaining to motor maintenance.

PART IV (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Troop Movement ANNEX NO. 10	(4)	Principles of loading personnel and equipment of medical units for movements by motor, rail, water and air. Traffic control and traffic regulations as pertaining to units of the Medical Department in the field.
Transportation of the Sick and Wounded ANNEX NO. 11	(6)	The methods and means of transporting the sick and wounded to include manual, litter, motor, rail, air and water transportation; improvised transportation aids and devices.
General Supply in a Theater of Operations ANNEX NO. 12	(8)	Introduction to theater supply and the organization of a theater of operations; supply procedures and installations of a typical theater or occupied zone; presentation of the classes of supply; the methods of procuring and distribution of supplies within an Infantry Division with emphasis placed upon the medical units of an Infantry Regiment; development of administrative orders and their use.
Medical Supply ANNEX NO. 13	(9)	The medical supply procedures of the Theater of Operations and occupied areas; the organization and function of field medical supply organizations; methods of requisition, storage, issue, and accounting. Instruction in the nomenclature, physical characteristics and use of the various items of medical equipment. Estimation of requirements for medical supplies in the division.

PART IV (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Maintenance of Medical Equipment ANNEX NO. 14	(3)	Necessity of preventive main- tenance of Medical Department equipment in garrison and in the field. Agencies available to commanders of Medical Department units for the repair of equipment.

PART V

MEDICINE AND SURGERY 18 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Field Medicine ANNEX NO. 15	(9)	Diagnosis and treatment of diseases of military importance with emphasis on treatment in a theater of operations.
Field Surgery ANNEX NO. 16	(9)	Diagnosis and treatment of surgical conditions as seen in a theater of operations. Special emphasis on treatment in the combat zone.

PART VI

NEUROPSYCHIATRY 8 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Introduction to Modern Neuropsychiatry ANNEX NO. 17	(1)	The role of modern neuropsy- chiatry in Army during peace- time, emotional factors in disease, attitudes and motiva- tions.
Procedures in Modern Neuropsychiatry ANNEX NO. 18	(4)	Special treatment procedures and aspects in recognition, care, and handling of neuropsychiatric patients is covered.

PART VI (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Practical Application in Modern Neuropsychiatry ANNEX NO. 19	(3)	Demonstration of typical case material with discussion of special implication of each.

PART VII

PHYSICAL MEDICINE 4 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Introduction to Physical Medicine ANNEX NO. 20	(1)	Organization of the Physical Medicine Service of a hospital including purposes, objectives and procedures emphasizing coordination and cooperation between the sections of the service.
Physical Reconditioning Section ANNEX NO. 21	(1)	An understanding of the objectives of the Physical Reconditioning Section, and the types of activities pro- vided by this Section.
Occupational Therapy Section ANNEX NO. 22	(1)	To present objectives of the Occupational Therapy Section covering theory and program of treatment, and the use of prescription for patients in corrective Occupational Therapy.
Physical Therapy ANNEX NO. 23	(1)	To acquaint the students with the type of therapy and objectives of the Physical Therapy Section.

PART VIII

PREVENTIVE MEDICINE 35 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Introduction and Immunization ANNEX NO. 24	(2)	The principles of preventive medicine and their application to Army methods. Discussion of immunization and the specific materials used for the Armed Forces.

PART VIII (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Epidemiology of Respiratory Diseases ANNEX NO. 25	(4)	Basic research and practice in control of airborne and droplet infection, and the climatic features affecting control.
Intestinal Diseases Including Water Supply ANNEX NO. 26	(13)	Epidemiological study of the etiology, mode of spread and the specific methods of disease prevention for the intestinal group of diseases.
Arthropod Borne Diseases ANNEX NO. 27	(8)	Study of type infections of the arthropod borne diseases, and the present status of control measures.
Venereal Diseases ANNEX NO. 28	(6)	The complete venereal disease control program, the theories and principles of its practice.
Physical Measurements ANNEX NO. 29	(2)	Physical standards and examination, their purpose and use in the Army.

PART IX

TACTICS AND TECHNIQUES 78 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Map Reading ANNEX NO. 30	(12)	Introduction to Map Reading in general, to enable the student to read and use topographical maps and aerial photos with and without a compass.
Organization and Employment of Combined Arms ANNEX NO. 31	(16)	The organization of the War Department, the field forces down to the Corps, and territorial organization; the organization of the Infantry and Armored Divisions to include each type company or battery and characteristics of their weapons. The basic principles of reconnaissance and security; the basic principles of

PART IX (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
		defensive and offensive combat applicable to all arms; the basic principles of an Infantry Division and its major subordinate units in the defense and the attack; a map exercise to familiarize the student with the mechanics of map problems. The tactical employment of air power and its relationship to ground forces. Special operations to include an historical example of a river crossing, ship to shore movement of an amphibious operation, and mountain and arctic operations.
Organization and Employment of Medical Units ANNEX NO. 32	(36)	The policy and principles of evacuation, to include the echelons of medical service; include the organization and functions of the various medical department units..
Command and Staff Procedure ANNEX NO. 33	(7)	An introduction to the organization and functions of division and unit staffs. Include medical estimate of the situation and the preparation of a medical plan.
Communications ANNEX NO. 34	(1)	Review Signal communications within the Infantry Division. Emphasize the means of communication available to medical units. Include field orders, written and oral, also the use of the field message and its preparation.
Miscellaneous ANNEX NO. 35	(6)	Discuss special situations that may arise which require some deviation from the standard procedure.. For example, the use of one platoon of the clearing company as a combat exhaustion holding center. Also, the feasibility of using whole blood in the battalion aid stations.

PART X

TRAINING 66 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Physical Training ANNEX NO. 36	(40)	Instruction to orient and teach the over-all Physical Training and Athletic Program of the Army which will include the adjustments of programs to meet the needs and capabilities of the individual and provisions to be made for a gradual increase in the intensity of training as the physical condition of the man improves.
Information and Education ANNEX NO. 37	(8)	History and development of the major countries of the world today. The Mission, Need and Organization of Information and Education; Information Centers and Media; Army Educational Program; and Problems of the World Today.
Training Management ANNEX NO. 38	(4)	Instruction to enable the student to plan and carry out a program in military training which will include T/O & E's, Estimate of the Training Situation, Preparation of Master Schedules, and the Preparation of Weekly Schedules.
Training Techniques and Methods ANNEX No. 39	(5)	Instruction to emphasize the importance of proper Military Training, covering mechanisms and methods of instruction, technique of training, instructional aids and visual aids.
Training Demonstrations ANNEX NO. 40	(5)	Demonstrations and applications of the proper methods of performing unit inspections, interior guard duty, inspection of barracks, assembly of Medical Department soldier's field equipment, and display of equipment.

PART X (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Leadership and Courtesies ANNEX NO. 41	(4)	Conference on the necessary qualifications and characteristics of a good leader. Demonstration of military courtesies rendered indoors and outdoors with narration and explanation by instructor.

PART XI

VETERINARY SERVICE 4 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Meat and Dairy Hygiene ANNEX NO. 42	(4)	Procurement and inspection of food products of animal origin; responsibilities of the Medical Department in relation thereto; types, classes and grades of animal food products; causes, detection, evaluation and prevention of spoilage.

PART XII

ADMINISTRATION, SUBSTITUTE SUBJECTS (For Pharmacy Corps and Medical Administrative Corps Officers in Lieu of Professional Medical Subjects) 71 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Army Administration (General) ANNEX NO. 43	(20)	To instruct the students in procedures of Army Administration to include the use and care of Army Regulations and other publications; the preparation of military letters and indorsements, orders and bulletins; the care of records (filing and disposition); the organization of a Personnel Office, pay and allowances of officers and enlisted personnel, and the maintenance and use of Service Records.

PART XII (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE
Medical Supply Records and Procedures ANNEX NO. 44	(10)	During these hours a more extensive course will be given on Requisition of Property, stock record account and stock control, records maintained on organizational property, quarterly droppage allowance. Purchases, and Statment of Charges. The last few hours will be utilized for the student to observe Supply Records of units in operation.
Mess Administration ANNEX NO. 45	(4)	The organization and function of the Dietetic Division of a hospital; selection and assignment of civilian employees, training, duty hours, suggested work schedules, menus and food procurement; food storage; stock control, receipt, inventory, issue of supplies.
Accounting Procedures for Hospital Funds ANNEX NO. 46	(15)	System of accounts and procedures prescribed for hospital funds at all hospitals within the continental limits of the U.S., in order to furnish hospitals with simple but adequate set of records in which to record the transaction of the hospital fund and from such records develop the required financial statements and reports; an accounting system based on double entry bookkeeping system.
Military Law ANNEX NO. 47	(5)	Military offenses and the punitive Articles of War; preparation of the charge sheet; duties of the Investigating Officer, Trial Judge Advocate, and Defense Counsel prior to trial; rules of evidence; authorized findings, sentences and punishments.

PART XII (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Personnel Management ANNEX NO. 48	(10)	Applied principles of personnel management; classification and assignment of personnel; controlling absence; providing incentives; proper training; maximum utilization of manpower.
Administrative CPX ANNEX NO. 49	(7)	A practical exercise in which the students will be assigned various administrative positions found in a hospital, and required to make the decisions and take the action required by a series of illustrative problems.

PART XIII

DENTAL SERVICE, SUBSTITUTE SUBJECTS (For Dental Corps Officers in Lieu of Professional Medical Subjects) 29 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Dental Administration ANNEX NO. 50	(17)	Explanation and discussion of the mission of the Dental Corps. Discussion of the function of the Dental Corps in relation to the Medical Department. Familiarization of the Dental Corps Officer with certain AR's pertinent to the dental service. Explanation of the essential reports and records utilized in the dental service, their importance, preparation and disposition. An explanation of the Army dental classification system and its use. A discussion of the dental requirements for entrance into the various branches of the Army. The importance and means of conducting oral surveys to determine the status of the

PART XIII (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE
Training and Tactical Duties ANNEX NO. 51	(12)	<p>dental health of a command. Discussion of dental supplies and equipment; procurement, responsibility for and safeguarding thereof. An analysis of Tables of Organization and Equipment, and Equipment Lists pertaining to the dental service. An examination on the above subjects. Lectures dealing with personnel records followed by an examination on that subject.</p> <p>Orientation of field medical units and duties of dental corps officers serving therein, types of dental service provided and the equipment available. Demonstration of the various items of field dental equipment, including trucks, chests and kits, including a discussion of their allocation, uses, transportation requirements and disposition in the field. A discussion of the dental service provided in the Zone of the Interior. Organization of the dental service in a Theater of Operations, the Communications Zone and in the Combat Zone. The selection and training of the enlisted dental assistant. Methods of instructing in oral hygiene for the group. An examination on the above subjects.</p>

PART XIV

VETERINARY SERVICE, SUBSTITUTE SUBJECTS

(For Veterinary Corps Officers in Lieu
of Professional Medical Subjects)

49 Hours

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Veterinary Administration ANNEX NO. 52	(19)	Instruction in the history of the Veterinary Corps, duties and titles of veterinary officers, organization, function and relationship of the veterinary service in the Medical Department. Instruction and practical exercises in the preparation and transmission of veterinary reports, returns and records.
Organization and Tactical Employment of Veterinary Units ANNEX NO. 53	(7)	Instruction in the organization, equipment and training of mobile veterinary units. Discussion of the selection of specific mobile veterinary units for various types of military operations.
Veterinary Field Service with Animal Units ANNEX NO. 54	(12)	Instruction in animal management particularly as it pertains to conditioning animals for the field, animal capabilities and types of rations. Instruction and demonstration in the identification of sound forage. Instruction and practical work in packing.
Animal Disease Prevention and Control ANNEX NO. 55	(9)	Instruction in the principles of animal sanitation. Instruction and student participation in the application of diagnostic tests. Discussion of the principle animal diseases of military importance, their nature, causes, transmission, prevention, and control.

PART XIV (Cont'd)

SUBJECT AND ANNEX NUMBER	HOURS	SCOPE
Veterinary Activities in Theaters of Operation ANNEX NO. 56	(2)	A discussion of veterinary activities in the various Theatres of Operation in World War II. Instruction in the organization of a theater veterinary service, the duties of theater and section Veterinarians, and their staff relationships and responsibilities.

ANNEX NO. 1

ARMY ADMINISTRATION (GENERAL)
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Daily Sick Report, WD AGO Form No. 5	1	To instruct the students in the preparation of the Daily Sick Report, WD AGO Form No. 5, the responsibilities of the unit command- ing officer and the medical officer; permissible entries making corrections; opening a new report; persons responsible for signing and initial- ing the Daily Sick Report.	C	AR 345-415
Line of Duty	1	To instruct the students in the meaning of Line of Duty; permissible entries to indicate Line of Duty; factors influencing the selection of each entry and the effect each entry has on the individual.	C	ARs 35-1440, 40-1025, 345-415; AW 107, and Digest of Opinions, Judge Advocate General
Administrative Procedures in Case of Death	1	To instruct the students in the various administra- tive procedures required in case of death; individual responsible for submitting the various reports and records with particular emphasis on those reports submitted by ward officers.	C	AR 600-550; TM 12-240

ANNEX NO..1 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Recruiting Aims and Objectives	1	The postwar program and manpower require- ments of the Regular Army, Organized Reserves, National Guard, and Universal Military Training; the recruiting program and the officer's role in publicizing and emphasizing the benefits and advan- tages of serving in the Medical Department.	C	Army Talk Nos. 145, 154, 155, 158; WD Cir. Nos. 119, 1946, and 31, 1947, as amended.

ANNEX NO. 2

MEDICAL SUPPLY RECORDS AND PROCEDURES
(5 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction to Medical Supply	1	Give a general out- line of medical supply procurement and agencies begin- ning at the Post, Camp and Station level and con- tinuing through the Director of Services Supply and Procurement in the General Staff Corps; also cover- ing Post Supply Officers, Director of Supplies at Post, Camp and Station Depot Agencies, Procure- ment Agencies, Technical Services and Chiefs of Technical Services.	C	AR 35-6520; TMs 38-220, 38-403, 38- 205; WD Cirs 133, 333, 138, dtd 1946, as amended.
Medical Supply Catalog	1	Acquaint students with classification of medical supplies and use of the Medical Supply Catalog.	C	Med Supply Catalog (comp.); ARs 35-6520, 35-6620
Property Records and Responsibilities	1	A thorough indoctrina- tion of officers in responsibilities of maintenance of property records used in dispensaries, sections of hospitals, and hospital supply, and responsibilities which are attached to all personnel as to proper use and safekeeping of govern- ment property.	C	ARs 35-6520, 35-6620, 35- 6640; TMs 38-403, 8- 262, Chap X. TMs 38-220, 38-205; Medical Supply Catalog

ANNEX NO. 2 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Disposition of Government Property	1	Cover the four means of dispos- ing of government property records, namely (1) Certif- icate of Fair Wear and Tear; (2) Quarterly Droppage Certificate; (3) Statement of Charges; and (4) Report of Survey. Give thoroughly the routine and method of preparation for the Certificate of Fair Wear and Tear, Quarterly Droppage, and Statement of Charges. Mention very briefly the Report of Survey.	C	ARs 35-6520, 35-6640; TMs 38-403, 38-220; 14-904; WD Cir 333, Sec IV (1946)
Report of Survey	1	Acquaint officers with procedures of processing and methods of prepar- ing surveys, and the need for immediate adjust- ment of any loss, damage or destruc- tion to government property.	FE, C	AR 35-6640; TM 14-904

RECORDS OF MORBIDITY AND MORTALITY
(11 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Medical Records Field Installa- tions, Theatre of Operations	1	To instruct the student in the preparation, disposition and importance of medical records maintained by divisional medical installations, fixed and mobile dispensaries, theatre of operations, and dispensaries aboard troop transports.	C	AR 40-1025; FM 8-5
Medical Records Hospitals, Theatre of Operations	1	To outline for the students the various medical records maintained by fixed and mobile hospitals, theatre of operations and by debarkation hospitals; to discuss their preparation and disposition both in the theatre of operations and in the Zone of Interior.	C	AR 40-1025; FM 8-5
The Report of Sick and Wounded	1	To discuss the composition, routing and disposition of The Report of Sick and Wounded to include the preparation of the Report Sheet, WD AGO Form No. 8-23.	C	AR 40-1025, pars 95-119

ANNEX NO. 3 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Hospital Administration	1	To outline for the students the various types of hospitals operated by the Army as to their location, identification, function, size and control; and to discuss the usual administrative organization of an Army hospital.	C	AR 40-590; FMs 8-5, 101-10; TMs 8-260, 8-262 WD Cirs 12, 187, 1946; AGO Cir. No. 30, 1946
Standard Terms of Diagnosis	1	To instruct the student in the necessity for the use of standard terms in recording diagnosis; general rules to follow and special requirements for diseases and injuries.	C	AR 40-1025; TB Med 203
Medical Records Dispensaries, Zone of Interior	1	To outline for the students the general functions of dispensaries, types of dispensaries operated by the Army, patients received by dispensaries, and to instruct them in the records maintained on each type of patient.	C	ARs 40-550, 40-1025; WD Cir No. 387, Sec II, 1945
Medical Records Hospitals, Zone of Interior	1	To instruct the student in the procedure for hospital admission and the records maintained by the Admission and Disposition Branch, Ward Officers and the Registrar. Show how the records maintained by each department complement those maintained by the others.	C	AR 40-1025, Chaps II & IV; TM 8-262

ANNEX NO. 3 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Medical Records, Medical Report Card, WD AGO Form No. 8-24	1	To instruct the students in the purpose, prepara- tion and disposi- tion of the Medical Report Card, WD AGO Form 8-24, and similar medical records. To discuss the various sections of the card, and the types of entries required for each section.	C	AR 40-1025
Records and Reports of Venereal Diseases	1	To discuss the administrative procedure required for cases of venereal disease; show that routine dispensary and hospital records are maintained and discuss the types, preparation and disposition of the special records required.	C	ARs 20-210, 40-1025; TB Meds. 3, 196 and 198
Statistical Health Report, WD AGO Form No. 8-122	1	To instruct the students in the purpose, prepara- tion, and disposition of the Statistical Health Report; dis- cuss the various sections of the report and the sources of information. Include instruction in Telegraphic Reports.	C	ARs 40-1025, 40-1080; TB Med 92
Examination, Records of Morbidity and Mortality	1	A comprehensive written examination covering all previous hours on Records of Morbidity and Mortality.	E	All previous references on this subject

ANNEX NO. 4

MILITARY LAW
(6 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Military Jurisdiction, Disciplinary Power of the Commanding Officer	1	Source of military jurisdiction; the agencies of military jurisdiction: military government, martial law and military law; the disciplinary power of the commanding officer: authority, policy, effect of errors, authorized punishments, pro- cedure, appeals, action by higher authority, preparation of record.	C	MCM, pars 1, 2, 7, 8, 9, 10, 11, and Chap XIV; TM 27-255, Chaps 1, 2, and 3
Courts-Martial Procedure	3	Composition and jurisdiction of General, Special and Summary Courts- Martial; procedure before trial - arrest and con- finement, prefer- ring and forwarding charges, investiga- tion, reference to Staff Judge Advocate, decision of Command- ing Officer, prepara- tion by Defense and Trial Judge Advocate; procedure during trial - preliminary matters, challenges, arraignment, pleas, presentation of case, rights of accused, voting by court, findings and sentence; procedure after trial - preparation and for- warding of record, action by reviewing authority, rehabilitation of prisoners.	C, TF	MCM, Chaps II-XXIII, incl; TM 27-255, Chaps 4-19, incl; TF 15-992, "Administra- tion of Military Justice and Courts- Martial"

ANNEX NO. 4 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Boards of Officers	1	Function; types, including those involving Medical Department Officers; appoint- ing authorities; membership; duties; procedure; findings; recommendations; record of proceedings; action by appointing authority.	C	ARs 420-5, 40-590, 345- 415, 600-500, 600-550, 605- 230, 605-250 615-361, 615-368, 615-369
Civil Affairs and Military Government	1	Orientation in the organization and function of civil affairs and military government detach- ments; necessity for coordination and cooperation between combat, service forces and these units; the medical aspects thereof.	C	FM 27-5 (tentative); FMs 27-250, 27-251

ANNEX NO. 5

PERSONNEL MANAGEMENT
(2 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Principles of Personnel Management	1	Instruction in the principles of personnel management. (1) Have the right man in the right place by means of proper selection and assignment. (2) Increase his availability for work by controlling his absence from the job and looking after his welfare. (3) Stimulate his will to work by creating proper incentives. (4) Increase his ability to produce by proper training. (5) Use him fully in essential tasks.	C	TMs 12-405, 12-406, 12-425; WD Pamphlet 12-8 (1944)
Personnel Management	1	Orientation in the Medical Department Officers' classification with emphasis on Qualification Card, Efficiency Report, Efficiency Index and opportunities for Medical Department specialized training.	C	AR 600-185; TM 12-425, Sec VIII; TM 12-406, Appendix II; Current Medical Department Directives.

ANNEX NO. 6

MORALE AND CHARACTER BUILDING
(1 Hour)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Morale and Character Building	1	To acquaint students with the importance of the venereal disease program stressing the building of the morale of the individual soldier by emphasizing self-discipline in conformity with the teachings of home and church, and by inculcating a pride in self and in the unit to which he belongs.	L	SGO Cir No. 9, 1947; Scheduled Outlines of Lectures from Office of Chief of Chaplains, Washington, D. C.

ANNEX NO. 7

WHAT THE REGULAR ARMY OFFERS TO MEDICAL DEPARTMENT OFFICERS
(2 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
What the Regular Army Offers to Medical Department Officers	2	General introduc- tion in the pride and accomplishment of the Medical Department and its officers; pay and allowances of Medical Corps Officers; main- tenance as medical and dental care provided to officers; privileges such as leaves, financial benefits, free recreation, etc.; promotions in the Medical Corps, retirement benefits, professional training offered to Medical Depart- ment Officers.	L	Army Regulations

ANNEX NO. 8

DENTAL SERVICE IN THE ARMY
(2 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Dental Service in the Army	2	Lectures designed to familiarize the entire class of Medical Depart- ment Officers with the organiza- tion, function and mission of the Dental Corps, and the role of the dental service within the Medical Department.	L	ARs 40-5, pars 1,2,3; 40-15, 40-510; FM 8-5, Chaps 2, 4, 9, 11, 12, 13, 17

ANNEX NO. 9

AUTOMOTIVE MAINTENANCE
(7 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Motor Vehicles of the Medical Department	1	Classification and nomenclature of the various types of vehicles employed by organizations of the Medical Department.	C, D	TM 9-2800, Secs VIII, XI and XVIII; TM 10-510, Sec V
The Motor Vehicle	2	Theory of operation of the internal combustion engine, the electrical system, fuel and exhaust system. The power train and component parts.	C, TF	TF 9-1371. TMs 10-510, 10-585, 10-580
Common Causes of Vehicle Failures	1	A discussion of common failures of motor vehicles, their causes and prevention with particular emphasis placed on preventive maintenance.	C	FM 25-10, Chap 1, par 6; TM 10-570, Secs II & III
Vehicle Records and Reports, Supply, Spare Parts and Tools	2	A conference and applicatory exercise relative to administrative reports and procedures necessary with respect to the use of Medical Department vehicles.	C, PE	AR 850-15, Secs IV & V, AR 25-20, par 4a; TM 10-510, TM 37-2810, par 4d; FM 25-10, pars 229, 230
Examination	1	An examination covering previous instruction in motor maintenance	E	All previous references in Auto- motive Maintenance

ANNEX NO. 10

TROOP MOVEMENT
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Troop Movement	2	Movement of individual troops and units by rail, motor, water, and air. Traffic control and traffic regulations as pertaining to Medical Department units.	C	ARs 55-130, 55-145; FMs 25-10, 71-210, 55-6, par 36; WD Cir 84, 1946; WD Memo 55-130-2; WD Pamphlet 29-10.
Loading of Personnel and Equipment	2	Principles of loading and unloading of personnel and equipment on unit transportation.	C, D	SB 8-1, SB 8-2

ANNEX NO. 11

TRANSPORTATION OF THE SICK AND WOUNDED
(6 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction and Methods of Transporting the Sick and Wounded	1	Orientation and introduction to methods employed by the Medical Department in the transportation of the sick and wounded.	C	FMs 8-5, 8-10
Litter Transportation	2	Demonstration of the types of litters utilized by the Medical Department; ambulance loading and unloading embodying vehicles of various body types.	D, PE	FM 8-5, Chaps 2, 3, 4
Field Expedients	2	Demonstration showing the conversion of standard vehicles to patient carriers and use of field expedients.	D	FM 8-35, Chaps 5-8, incl.
Examination	1	An examination on previous instruction in the Transportation of the Sick and Wounded, and Troop Movement.	E	All previous references

ANNEX NO. 12

GENERAL SUPPLY IN A THEATER OF OPERATIONS
(8 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
General Supply in a Theater of Operations	1	Introduction to theater supply and a general discussion of the territorial subdivisions of a Theater of Operations or an occupied area.	C	FM 100-10, pars 1-8, 38-41
General Supply in the Communications Zone	1	Presentation of supply procedures and supply instal- lations within the communications zone of a Theater of Operations.	C	FM 100-10, pars 50-55, 58-64, 85- 92, 97-98
General Supply in the Combat Zone	1	Presentation of supply procedures and supply instal- lations in the combat zone.	C	FM 100-10, pars 99-103, 125, 145- 161
Classification of Supplies	1	Introduction to the five classes of supply, and the methods of procurement and distribution of these supplies.	C	FM 100-10, pars 162- 180, 204- 213, 219
General Supply in an Infantry Division	1	Methods of procure- ment and distribu- tion of supplies in an Infantry Division with emphasis placed upon the Medical Battalion of the division.	C	FM 100-10, pars 40, 201-219

ANNEX NO. 12 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
General Supply of the Battalion Medical Service	1	To illustrate the supply procedures used by a Battalion Surgeon in the procurement and distribution of supplies for the Battalion Medical Service.	PE	FMs 8-5, par 21; 7-30, pars 14, 61, 62
Administrative Orders	1	To show how Administrative Orders are developed and used from approved administrative plans, emphasiz- ing the technique of preparation and methods of dissemination of all types of orders concerning administrative matters.	C	FMs 7-30, pars 47-48; 101-5, pars 68-71
Examination	1	Examination questions to cover the scope of General Supply in a Theater of Operations.	E	All references referred to in General Supply in a Theater of Operations

ANNEX NO. 13
MEDICAL SUPPLY
(9 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Medical Supply in the Communications Zone	1	Introduction to Medical Supply in the Theater, and medical procedures of the Communications Zone, to include methods of requisitioning, storage and issue.	C	FMs 8-5, 8-10, 8-55, 7-30, 100- 10; TMs 38-205, Part 3; 38-403.
Property Accountability and Responsi- bility in the Theater of Operations	2	Medical property accountability and responsibility in the Theater of Operations and methods by which these accounts are maintained. The second hour to be an exercise on the Stock Record Account.	C, PE	TMs 38-205, Part 3; 38-403
Medical Supply Units in the Communications Zone	1	Organization and function of the Medical Base Depot Company and the Medical Service Organization.	C	FM 8-5, pars 178-180, 277-285; T/O&E 8-187, T/O&E 8-500
Medical Supply in the Combat Zone	1	Medical Supply procedures in the Combat Zone, channels, methods of requisitioning and issue, with emphasis on the Infantry Division; organization and function of the Medical Depot Company, Combat Zone.	C	FMs 8-5, 8-10, 8-55, 100-10, Chaps 4, 5, 7; TM 38- 205, Part 3; T/O&E 8-667

ANNEX NO. 13 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Medical Field Equipment	1	Nomenclature, physical characteristics- care and use of the various items of medical field equipment.	D	T/O&E 7-11 OS and Changes; Medical Supply Catalog; FMs 8-5, 8-10
Estimation of Requirements	2	Methods of estimating medical supply requirements for an infantry battalion, and an applicatory exercise in which the student makes such an estimate.	C, PE	FMs 7-30, pars 14, 62; 8-55, pars 53-75; 17-50, pars 16, 24-26; TM 38-205, Part 3
Examination	1	Examination to cover the questions asked at the end of each hour, and the scope of the course in Medical Supply	E	All previous references in Medical Supply (Logistics)

ANNEX NO. 14

MAINTENANCE OF MEDICAL EQUIPMENT
(3 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Categories of Maintenance of Medical Department Equipment	1	Introduction to the categories of Medical Department equipment; maintenance. Agencies avail- able for main- tenance of Medical Depart- ment equipment.	C	WD Cir 336, 1946, Sec. II, as amended; WD Catalog, Med 3 & 6; TM 37- 250; SB 8-21 & 8-24
Maintenance of Medical Department Equipment in the Theater of Operations	2	Conference relative to categorical maintenance of Medical Depart- ment equipment in the Theater of Operations. Cause of equip- ment failures in the field, selection of personnel for organizational maintenance.	C	Medical Supply Catalog; TM 37-250, Sec III to V, incl; SB 8-24; TM 8-611

ANNEX NO. 15

FIELD MEDICINE
(9 Hours.)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction and Malaria (G-1)	1	Introduction to the course of instruction as presented by Department of Medicine and Surgery. Military importance of malaria is stressed. Clinical aspects, diagnosis and treatment is discussed. TF 8-1378 on the Clinical Aspects of Malaria is shown.	C, TF	TB Meds 65, 72, 136; AMDB Special Issue #3, pp 284-287
Filariasis and Leishmaniasis (G-2)	1	Military importance and geographic distribution of filariasis and leishmaniasis is given. Clinical aspects, diagnosis and treatment of these two diseases is discussed.	C	TB Meds 142, 183; AMDB Special Issue #3, pp 294-298
Epidemic Hepatitis and Poliomyelitis (G-3)	1	Military importance and epidemiology of epidemic hepatitis and poliomyelitis is given. Clinical aspects, laboratory and clinical diagnosis, and treatment of these diseases is discussed. Lantern slides show typical pathology of epidemic hepatitis.	C	TB Meds 193, 206; AMDB Special Issue #3, pp 306-309

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Amebic and Bacillary Dysentery (G-4)	1	Military importance of the dysenteric diseases is stressed. Clinical aspects, diagnosis, and treatment of these two diseases is discussed. Lantern slides illustrate pathology typical of both diseases.	C	TB Meds 119, 167; AMDB Special Issue #3, pp 273-278
Schistosomiasis and Intestinal Helminths (G-5)	1	Military impor- tance and geographic distribution of Schistosomiasis and the common intestinal Helminths is given. Clinical aspects, diagnosis and treat- ment of these diseases is dis- cussed.	C	TB Meds 167; AMDB Special Issue #3, pp 273-276
Venereal Disease I (G-6)	1	Military impor- tance, clinical aspects, diagnosis and treatment of early syphilis is discussed. Public Health Films, Syphilis Parts I and II on early syphilis, are shown.	C	TB Med 106; AMDB Special Issue #3, pp 324
Venereal Disease II (G-7)	1	Military impor- tance, clinical aspects, diagnosis and treatment of gonorrhea, chancroid, lymphogranuloma venereum and granuloma inguinale is discussed. Lantern slides show pathology typical of these diseases.	C	TB Med 157; AMDB Special Issue #3, pp 325

ANNEX NO. 15 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Skin Diseases (G-8)	1	The skin diseases common to military medicine are discussed. Particular emphasis is given to fungus skin diseases, cutaneous diphtheria, and external otitis. Colored lantern slides illustrate cases and treatment results.	C	Manual of Dermatology; Standard Texts on Dermatology; TB Med 143
Effects of Heat 1 and Cold, Water Deprivation (G-9)		The physiological importance of water is stressed. The diagnosis and treatment of the adverse effects of heat and cold are discussed. Film Bulletin 180 on trench foot and lantern slides on trench foot are shown.	C, FB	TB Meds 175, 81; AMDB Special Issue #3, pp 302-304, 265-268

ANNEX NO. 16

FIELD SURGERY
(9 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
First Aid: Treatment of Battle Casualties (H-1)	1	Divisions of surgical treatment; first aid that is taught the combat soldier.	L, TF	TB Med 147, pars 1-4; FM 21-11; TF 8-2047
Emergency Medical Treatment (H-2)	1	Diagnosis and treatment of shock; use of blood and blood substitutes; use of morphine in the field.	L	TM 8-220, par 144; AMDB Special Issue #3, pp 245-265
Initial Surgery of Battle Casualties (H-3)	1	Detailed manage- ment of soft tissue injuries as practiced at the evacuation hospital level.	L	TB Med 147, pars 5, 6, 10, 13, 14
Burns; Specific Infections (H-4)	1	General discussion of pathology and resuscitation of burned patients, detailed dis- cussion of manage- ment of burns, discussion of tetanus and gas gangrene according to cause, preven- tion and treatment.	L	TB Meds 151, 147, pars 19-20.
Fractures; Emergency Splinting (H-5)	1	Demonstration of contents of Army Splint set, dis- cussion of fractures with great emphasis on emergency splint- ing with the materials available in the battalion aid station; story, illustrated by	L, D	TB Med 147, pars 16, 17; FM 8-50, pp 40-65

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		lantern slides, of a case of bilateral fractured humeri from time of wounding until discharge from a hospital in the Zone of Interior.		
Amputations (H-6)	1	Discussion of indications for and technique of amputation as directed by the Surgeon General; training film demonstrating this technique.	L, MF	MF 947; TB Med 147, par 15
Abdominal Injuries (H-7)	1	Discussion of the various types of abdominal injuries and their manage- ment; use of lantern slides to illustrate the types of injury and the treatment.	L	TB Med 147, pars 12, 18
Chest Injuries (H-8)	1	Diagnosis and treatment of various types of chest injuries; training film showing the removal of intrathoracic foreign bodies.	L, MF	TB Med 147, par 11; MF 1237, MF 1238; TB Med 69
Examination, Medicine and Surgery	1	Examination covering questions on field medicine and surgery.	E	All previous references in Medicine and Surgery.

ANNEX NO. 17

INTRODUCTION TO MODERN
NEUROPSYCHIATRY
(1 Hour)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
General Aspects of Modern Neuropsychiatry	1	Dynamic concepts in modern considerations of personality in health and disease. The role of the military neuro- psychiatrist in a modern Army during peace- time. General grouping of neuropsychiatric conditions with medical, legal, and military implications of each.	L	TB Mods 12, 21, 33, 48, 74, 76, 80, 84, 94, 103, 115, 154, 155, 162, 181, 193, 203, 212

ANNEX NO. 18

PROCEDURES IN MODERN
NEUROPSYCHIATRY
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Neuro- psychiatric Treatment	3	Misc. Film 1167, "Field Psychiatry for the General Medical Officer"; TF 8-1428, "Care of the Sick and Injured"; TF 8-2090, "Ward Care of Psychotic Patients".	TF, MF	None
Treatment Aspects of Modern Neuro- psychiatry	1	A question and discussion period covering the special techniques of treatment in modern peacetime military neuro- psychiatry.	C	None

ANNEX NO. 19

PRACTICAL APPLICATION IN
MODERN NEUROPSYCHIATRY
(3 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION REFERENCES
Clinical Demonstration	3	Class to attend staff conference in medical installations having neuro- psychiatric service to see typical cases presented and discussed. Cases will be presented in such a manner as to emphasize various specialists, social worker, psychologist, nurse, and psychiatrist in the proper evaluation and in outlining the best possible treatment program.	C, PE None

ANNEX NO. 20.

INTRODUCTION TO PHYSICAL MEDICINE
(1 Hour)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction to Physical Medicine	1	Organization of the Physical Medicine Service of a hospital including purposes, objectives and procedures emphasizing coordination and cooperation between the sections of the service.	L	WD Cir 349, 28 Nov 1946; WD Memo No. 40-590-7, 7 Dec 1946

PHYSICAL RECONDITIONING SECTION
(1 Hour)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Physical Reconditioning Section	1	An understanding of the objectives of the Physical Reconditioning Section, and the types of activities provided by this section.	L, D	TB Med 137, 1945; TMs 8-292, 21-220

ANNEX NO. 22

OCCUPATIONAL THERAPY SECTION
(1 Hour)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Occupational Therapy Section	1	To present objectives of the Occupational Therapy Section covering theory and program of treatment, and the use of prescription for patients in corrective Occupational Therapy.	L	TB Med 84, 1944; TM 8-291

ANNEX NO. 23

PHYSICAL THERAPY
(1 Hour)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Physical Therapy	1	To acquaint the students with the type of therapy, and objectives of the Physical Therapy Section.	L	TM 8-293; "Physical Medicine", Krusen

INTRODUCTION AND IMMUNIZATION
(2 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction	1	An introduction to the principles of preventive medicine, and their application to global military operations.	L, C	FM 21-20, Chaps 1, 2
Immunization	1	To discuss and illustrate the three initial immunizations required for all personnel in the Army, and the special immunizations necessary for endemic or epidemic areas.	L, C	TB Med 114; Departmental Abstract 1.04a

EPIDEMIOLOGY OF RESPIRATORY DISEASES
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Epidemiology	1	A study of the epidemiology of droplet and air-borne infections.	L	Departmental Abstract
Control of Respiratory Diseases	1	The various control measures that are effective in civilian and military organizations.	L, C	TB Med 47; Departmental Abstracts 1.12, 1.07; "The Control of Communicable Diseases", American Public Health Association, 7th Edition
Control of Respiratory Diseases	1	An applicatory exercise demonstrating the principles of respiratory disease control, quiz and discussion.	PE, C	Departmental Abstract 1.15
Arctic and Cold Weather Problems	1	The special problems encountered during military operations in extremely cold weather.	L, C	FMS 70-15, 21-10

INTESTINAL DISEASES INCLUDING WATER SUPPLY
(13 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Epidemiology of Intestinal Diseases	1	Review the mode of trans- mission and the etiology of food and water borne diseases.	L, C	Departmental Abstract 2.01
Food Poisoning	1	Discussion of the food poisoning group including the bacterial endo and exo toxins, the heavy metals, and other inorganic and organic poisons.	C	Departmental Abstract 2.05
Mess Sanitation	1	A study of the sanitary methods and equipment employed in Army messes.	C, FS	FM 21-10; ARs 40-200, 40-205; TB Med 184; FS 8-61
Helminthic and Amoebic Infestations	1	Life cycles, epidemiology, transmission, laboratory identification and control of the helminthic and amoebic infestations.	C, MF	Departmental Abstracts; MF 1230
Water Supply	1	Water supply, its sources and procurement.	L	FM 21-10

ANNEX NO. 26 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Fly Control	1	Review of the flies that carry intestinal diseases, their habits and control measures.	L, TF	Departmental Abstract 4.08; TF 8-999
Training Films	1	These films show the principles involved in the purification of water, and the disposal of human wastes.	TF	TF 8-1174, TF 8-1179
Field Exercise	4	This is a field exercise held at the Sanitary Demonstration Area; the field methods for the disposal of human and kitchen wastes, field mess sanitation, and field purification of water will be demonstrated.	D, PE	FM 21-10; TB Meds 37, 163, 190; TM 5-295
Examination	1	A written examination covering immunization and the epidemiology and control of respiratory and intestinal diseases.	E	All previous references
Discussion	1	Discussion of the examination.	C	None

ANNEX NO. 27

ARTHROPOD BORNE DISEASES
(8 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Epidemiology of Malaria	1	Malaria - its etiology, mode of transmission, host-parasite- vector relation- ships, distribution, epidemiology, and the effects of environmental factors.	C	"Manual of Tropical Medicine", Mackie, Hunter & Worth, pp 213-250; "Introduc- tion to Malariology" Boyd
Epidemiology of Dengue, Filariasis, Yellow Fever and Virus Encephalitis	1	The epidemiology of yellow fever, dengue, filariasis and virus encephalitis; modes of trans- mission, host- parasite-vector relationships, and control; jungle vs urban yellow fever.	C	"Virus and Rickettsial Diseases", Harvard Symposium, pp 349-364, 713-766; "Manual of Tropical Medicine," Mackie, Hunter & Worth, pp 11-22, 328-349.
Epidemiology of Louse-Borne Diseases	1	Discussion of the epidemiology of typhus, relaps- ing fever and trench fever; biology, habits and control of lice.	C	FM 21-10, Chap 8; "Medical Entomology", Herns, Chap 9; "Manual of Tropical Medicine", Mackie, Hunter & Worth, pp 34-42

ANNEX NO. 27 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Epidemiology of Flea-Borne Diseases	1	Epidemiology and control of plague, sylvatic plague, endemic (murine) typhus; life histories and control of fleas.	C	Departmental Abstract 4.24; "Medical Entomology", Hermes, Chap 20
Recognition of Arthropods of Medical Importance	2	Demonstration of mosquitos, flies, ticks, mites, spiders, and miscellaneous arthropods of medical importance; insecticides used for their control.	D	Departmental Abstract Nos. 4.01, 4.02, 4.26; TM 5-632
Control of Arthropods	2	Discussion and demonstration of insecticides, insect and rodent control equipment, control methods; individual prophylaxis materials and methods.	D, C	FM 21-10; Chaps 6, 7, 8, 9, 10, 14; TM 5- 632

ANNEX NO. 28

VENEREAL DISEASES
(6 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Venereal Disease Control Principles	1	The integrated program for prevention of venereal disease including the role of the Provost Marshal, Chaplain, Special Service Officer and the Medical Officer; special problems in overseas areas.	C	SGO Cir. No. 19, 6 Feb 1947
Prophylaxis	1	Review of the methods of individual and group prophylaxis as used by the Armed Forces.	FS, C	FS 8-58, FS 8-57; TB Med 157
Epidemiological Study, Applica- tory Exercise	1	A family outbreak of gonorrhea, the cause, effects and epidemiology of this epidemic and its applica- tion to other similar situations.	PE	Problem to be issued by the Department
Training Film	1	Presentation of the phases of venereal disease epidemiology as applies to the Armed Forces (U.S. Navy film).	TF	TF 8-1462 (52 minutes)

ANNEX NO. 28 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Examination on Arthropod Borne Diseases and Venereal Diseases	1	Objective type examination on material covered under topics of: Arthropod Borne Diseases and Venereal Diseases.	E	All previous references on topics covered in examination
Discussion of Examination	1	Discussion and answers on examination covering Arthropod Borne Diseases and Venereal Diseases.	C	None

ANNEX NO. 29

PHYSICAL MEASUREMENTS
(2 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
United States Army Standards	1	Consideration of types of physical examinations and disposition of records; standards of height and weight as determined from insurance company life expectancy tables.	C	ARs 40-100, 40-105
Annual and Special Physical Examinations	1	Annual physical examinations, the standards and basis therefor; special con- siderations governing selection of Army personnel in peace and war in the specialties listed; specialized technics and tests used for flight personnel.	C	AR 40-100; other references to be furnished by the instructor

MAP READING
(12 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction, Marginal Information and Con- ventional Signs	1	General introduction to the various subjects to be taught during the course, procedures to be used, and an explanation of the schedule and the map reading equip- ment utilized. A brief dis- cussion of marginal information and conventional signs will precede the showing of a twenty minute training film.	C, TF	FMs 21-25, Chaps 1, 2, 3, 13; 21-30, Chaps 1, 2, 5; 21-26, Secs II and III
Map Measure- ments, Scales and Methods of Location	1	To give the student an under- standing of grid coordinates, relation of map distance to ground distance, and the use of the graphic scale in determining distance. Time and distance computation, and applicatory problems in time and distance.	C	FMs 21-25, Chaps 5, 6; 21-26, Secs IV, VI

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Methods of Location	1	Comparison of large and medium scale maps, and a review of location by means of grid lines on maps of both scales. Location by means of thrust lines coordinates, and applicatory problems in location by means of thrust lines.	C	FMs 21-25, Chaps 5,6; 21-26, Secs IV, pars 27-32, Read FM 21-26, pars 33-41
Elevation, Terrain Appreciation and Visibility	1	Definition of elevation and derivation, and characteristics of contour lines. How to use con- tour lines to determine the elevation of specific points on contour lines, on streams, and between contour lines. How to recognize and trace stream lines and ridge lines. Discussion of terrain appreciation and visibility.	C, TF	FM 21-25, Chap 4, and Figure 108. Read FM 21- 26, pars 42-49
Direction- Azimuth and Declination	1	To give the student an under- standing of azimuth as direction, and the use of the pro- tractor in reading grid azimuths. Explanation of	C	FM 21-25, pp 52-57; Read FM 21-26, pars 15-24

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		grid, magnetic, and true azimuths, and how to convert from one to the other.		
Aerial Photos and Photomaps	1	To give the student a know- ledge of the various types of aerial photos and photo- maps, and the advantage and use of each. To compare photo and survey maps, and to enable the students to identify objects and specific terrain features on the aerial photo.	C, TF	FM 21-25, Chap 11; Read FM 21- 26, Secs IX, X, & XI
Use of the Map With a Compass	1	Nomenclature and use of the com- pass. Orienting a map with the aid of a compass. How to walk on a traverse, and locating yourself or distant objects by means of intersection and resection.	C, TF	FM 21-25, Chap. 7, pp 58-67, Chap. 9, pp 72-80; FM 21-26, pars 52, 53; Read FM 21-26, pars 25, 26
Use of the Map Without a Compass	1	A discussion of methods of orienting a map without a compass, including methods of determining North. Resection and intersection without a compass, and the elements of position sketching.	C, TF	FM 21-26, pars 26, 52b, 53b and c

ANNEX NO. 30 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Foreign Maps, Military Symbols and Overlays	1	Introduction to foreign maps and their character- istics. Method of constructing military symbols, and examples of various types. Brief mention of the use of symbols on operation and situation maps and overlays.	C	FMs 21-26, par 38; 21-25, Chap 12; 21-30, Chart 35, pars 26, 27. Read FM 21-30, pars 21, 22, Charts 13, 14, pars 23, 24, pp 44, 54, 58. Scan FM 21-30, Charts 26- 34, 36-40
Application- Use of the Compass in the Field	2	To give the student practical experience in the use of the compass in the field. Correct azimuth reading of distant objects, and location of distant objects by intersection and location of own position by means of resection.	PE	FM 21-25, pp 58-61, 76-84
Examination	1	All map reading instruction to date.	E	All previous map read- ing references

ANNEX NO. 31

ORGANIZATION AND EMPLOYMENT OF COMBINED ARMS
(16 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Organization of the Army of the United States	1	Organization of the War Depart- ment, organiza- tion of commands of the next lower echelon, organiza- tion of the field forces down to the Corps inclusive, and territorial organization.	C	FM 100-5, pars 1-7, 9-70, incl. Mimeo 2.0015
Organization of the Infantry Regiment	1	Organization and role of the regiment, the battalion and each type company; the relation of principal commanders to their staffs and subordinate units; and characteristics of infantry weapons.	C	FMs 100-5, pars 26-31; 7-40, pars 5-17; 7-20, pars 1-8. Mimeos 2.0576 and 2.0015
Organization of the Infantry Division	1	Organization and role of the division and its component units with emphasis on field artillery (organization of infantry regiment presented prev- iously); the relation of principal commanders to their staffs and subordinate units, and characteristics of weapons, emphasiz- ing field artillery weapons.	C	FM 100-5, pars 1010- 1017. Mimeos 2.0015 and 2.0546

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Command and Staff (General, Special and Unit)	1	Purpose and functions of the general, special and unit staffs to include a brief discussion of a division command post.	C	FM 100-5, pars 141- 149, 160- 168
Reconnaissance and Security	1	The basic principles of reconnaissance and security, enumerating the reconnaissance agencies, and discussion of the necessity of continuous reconnaissance and employment of necessary security measures at all times. Security on the march, during halts, in the offensive and defense phases of combat.	C	FM 100-5, pars 195- 275, 291- 315
Defensive Combat	1	Basic principles of the defense applicable to all units of combined arms; terminology peculiar to the defense to enable students to under- stand plans and orders; and conduct of the defense with definitions and a few principles of retrograde move- ments.	C	FM 100-5, pars 578- 593, 595, 597-604, 607-608, 610, 613- 619, 621- 633, 640- 652; Mimeo 2.0655

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Infantry Division in Defense	1	Combat principles of an infantry division and its major subordinate units in the defense through defense phases commencing with "Reconnaissance and Occupation of Position" and ending with "Termination of the Defense", and basic principles of retrograde movements applicable to the Infantry Division.	C	FM 100-5, pars 26-31, 42-52, 59- 63, 591-594, 596, 605- 606, 609, 611, 612, 620, 634- 639, 653- 662, 671- 672, 1010- 1017; Mimeo 2.0645
Offensive Combat	1	Basic principles of the offense applicable to all units; terminology peculiar to the offense to enable students to understand plans and orders and offensive movements, deployments and maneuvers to visualize for students combat formations through all phases of the offense.	C	FM 100-5, pars 135, 195-199, 236-237, 433-464, 467-469, 475-476, 554, 559; Mimeo 2.0635
Infantry Division in the Attack	2	A map exercise to familiarize the student with the mechanics of map problems and illustrate the basic principles of the attack of an infantry division.	PE	FM 100-5, pars 433- 490

ANNEX NO. 31 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Tactical Air Support to Ground Forces	1	Tactical employ- ment of air power and its relation- ship to ground forces, tactical air force, joint air ground planning to include agencies and procedure, <u>forward (air)</u> <u>control</u> teams.	C	FMs 31-35, Chaps 4,5; 100-5, pars 81-89
Organization and Employment of the Armored Division	1	Organization of the armored division to include its characteristics. Tactical employ- ment of armored force units to include the armored division and separate tank battalions.	C	FM 17-100, pars 1-40, incl.; Mimeos 2.0015 and 2.0756. FM 17-10, Sec I, Chap 2
River Crossings	1	Historical example from European cam- paign, preceded by <u>brief</u> general introduction of subject.	C	FM 100-5, pars 786- 820
Amphibious Operations	1	Explanation of ship to shore movement, to include descrip- tion of landing craft and ships, employment of air and naval gun fire support.	C	FM 7-20, pars 200-205

ANNEX NO. 31 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Mountain and Arctic Operations	1	A comparison to normal offensive combat, emphasizing the influence of terrain and weather.	C	FM 100-5, pars 873- 923
Examination	1	All previous instruction	E	All references listed above

ORGANIZATION AND EMPLOYMENT OF MEDICAL UNITS (36 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Organization and History of the Medical Department	1	To present the organization and development of the Medical Department and its status as a service of the Army. Include mission of the Medical Department and the methods employed for its accomplishment.	C	Military Medical Manual "History of the Medical Department" by Ashburn. Current issues of the Bulletin of the U.S. Army Medical Department. FMs 8-10, pars 1-5; 8-5, pars 1-4
Organization and Employ- ment of the Medical Company, Infantry Regiment	2	Organization of the Medical Company, to include personnel, equipment and employment.	C	Read FM 8-5 pars 32-39, 50-87. T/O&E 8-7
Employment of the Medical Company, Infantry Regiment	1	Demonstrate the establishment and operation of an Aid Station.	D	FMs 8-5, 8-10
Organization and Employment of Medical Detachments, Division Artillery, Engineer Battalion and Division Headquarters	1	To present the organization and employment of the Medical Detachments, Infantry Division.	C	FMs 8-5, 8-10

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Organization and Employment of the Medical Battalion, Infantry Division	1	Present the organization and functions of Headquarters and Headquarters Company, Medical Battalion, Infantry Division.	C	FM 8-5, pars 55-60. T/O&E 8-15
Organization and Employment of the Medical Battalion, Infantry Division	1	Organization, employment and functions of ambulance and clearing companies, Medical Battalion, Infantry Division.	C	FM 8-5, pars 67- 72, 118- 123
Medical Service of the Infantry Division	3	Demonstrate the employment and functions of the medical units within the Infantry Division.	D	FMs 8-5, 8-10
Medical Service, Infantry Division in the Attack	1	The medical plan to support the first phase of the tactical situation.	PE	FMs 8-5, 8-10, 100-5
Medical Service, Infantry Division in the Attack	1	The medical plan to support the second phase of the tactical situation.	PE	FMs 8-5, 8-10, 100-5
Organization and Employment of Medical Detachments, Armored Division	1	Discuss organiza- tion, employment and functions of Medical Detach- ments, Armored Division.	C	FMs 8-5, pars 32-39; 17-80

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Organization and Employment of Medical Battalion, Armored Division	1	Discuss the organization and function of the Medical Battalion, Armored Division. Emphasize collection and evacuation of casualties.	C	FM 8-5, 17-80
Organization and Employment of Medical Company, Airborne	1	Organization, function and employment of the Medical Company, Airborne Division; its functions in combat.	C	FM 8-5, pars 88-93
Third Echelon Medical Service	1	Medical service provided by Army to include: convalescent hospital, portable surgical hospital, medical group, separate companies and separate battalions.	C	FM 8-5, pars 94, 95, 101- 105, 109, 118-139, 140a, 141- 153, 154a, 159, 160a
Organization and Employment of Mobile Army Surgical Hospital	1	Personnel, equip- ment and trans- portation. Use in support of clearing station, medical battalion. Movement of hospital.	C	Read FM 8-5 pars 153- 158; T/O&E 8-571
Evacuation Hospital- Organization and Employment	1	Organization and employment. Operation of the hospital in special situations.	C	FM 8-5, pars 124- 138; 8-10; T/O&E 8-581 FB 173

ANNEX NO. 32 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Medical Department, Units of a Theatre of Operations	1	Introduction to various Medical Department units: number general hospitals, number station hospitals, general dispensaries, general laboratories, medical depots, professional service units, hospital trains, hospital ship complement, hospital ship platoon, separate; field hospital, museum and medical arts service.	C	TM 8-5
Medical Service, Amphibious Operations	7	Review of tactics of amphibious operations, involving battalion and regimental landing teams and division task force. Medical planning for the operation with illustration of extent of medical plan for landing of a field Army, and its support by Army Service Force. Medical service and care of casualties afloat; Medical service of Engineer Special Brigade; Medical functions of Navy shore party.	C, PE, D, TF, FB	FMs 31-5, 8-5, 8-10, 8-55; TF 8-1424; FBs 9, 22, 65, 146, 204

ANNEX NO. 32 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Medical Service of Airborne Operations	2	Review of organization and employment of the Airborne Division. Medical planning for airborne operation, include plan to provide medical service to isolated forces being re-supplied and evacuated by air.	C, PE	FM 8-5, pars 40-45
Medical Service in Arctic Operations	2	Present major problems encountered in operation in snow, cold-wet weather, and extreme cold. Collection and evacuation of casualties. Factors influencing care of sick and wounded in extreme cold conditions. Discussion of clothing, shelter and equipment.	C, PE	FM 70-15; Ltr, HQ AG AG 475/253 GNEV
Air Evacuation	4	Present the organization and methods employed in Air Evacuation. Demonstrate sorting and loading of patients.	C, D	None
Organization and Function of Medical Units	2	General examination.	E	FMs 8-5, 8-10.

COMMAND AND STAFF PROCEDURE
(7 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Medical Estimate of the Situation	2	Review of principles of estimate of the situation, modification and application of those principles to medical estimate, development of medical estimate of a situation presented to class.	C, PE	FMs 100-5, pars 130-134, 8-55, Chap 3, Sec I, and Chap 7
Field Orders, Written and Oral	1	Principles of combat orders, exercises in development of combat orders, complete and fragmentary, oral and written for Regimental Medical Company, and the medical battalion.	C, PE	FM 100-5, pars 150- 159
Medical Plans	2	Review of principles of unit and staff plans, prepara- tion of medical plan based on estimate developed in periods on medical estimate of the situation.	C, PE	FMs 100-5, 8-55, Chap 3
Organization and Function of the Division Staff (including duties of Division Surgeon)	2	Functions of the division staff, including relation of the Surgeon's Section to the other sections.	C, D	FMs 100-5, pars 148-149; 8-5, 8-10

ANNEX NO. 31

COMMUNICATIONS
(1 Hour)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Communications in Division Medical Units. Message Writing and Operation of Message Center	1	Review of Signal Communications in Infantry Division Facilities available to Medical Units. Application of message writing in given situations involving medical units.	C, PE, TF	FMs 100-5, pars 150-15 TF 11-1199

ANNEX NO. 35

MISCELLANEOUS
(6 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Handling of NP Casualties Within the Division	1	The use of a Clearing Company Platoon as a Combat Exhaustion Center. The function of the three NP technicians in the Clearing Platoon. Function of the Division Psychiatrist.	C	T/O&E 8-18; FMs 8-5, 8-10
The Use of Whole Blood by Forward Units.	1	The use of whole blood in Battalion Aid and Collecting Stations (by the Medical Company). Donors, procure- ment, testing compatibility. Blood versus plasma.	C	WD Cir 81, Sec II, 1943. TM 8-635. TB Meds 78, 204
Handling of Casualties Resulting from Atomic Warfare	1	Discussion of problems of classification, transportation, shelter, and disposition of atomic warfare casualties.	C	None
New Developments	1	Guided missiles, rockets and latest develop- ments, and trends in infantry weapons.	C	None
Effects of New Develop- ments in Weapons and Equipment on Medical Depart- ment Activities	2	The influence of increased speed and range of planes, rockets, guided missiles, biological warfare, atomic warfare on the methods and sphere of activity of the Medical Department.	C	None

ANNEX NO. 36

PHYSICAL TRAINING
(40 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction to Physical Training	1	Training films to demonstrate types of conditioning exercises, grass drills and guerrilla exercises that are conducted in accordance with Training Circular No. 87.	TF	None
Formations and Starting Positions	1	Explanation and demonstration of various formations, starting positions and warm-up exercises used in Physical Training. Applica- tion of each under supervision of the instructor.	D, PE	FM 21-20, Chap 4
Warm-up and Conditioning Exercises	1	Explanation, demonstration and application of various warm-up and conditioning exercises described in Training Circular No. 87.	D, PE	FM 21-20, Chap 4
Conditioning Exercises	1	Demonstration and application of conditioning exercises.	D, PE	FM 21-20, Chap 4
Guerrilla Exercises	1	Explanation, demonstration and application of various types of guerrilla exercises.	D, PE	FM 21-20, Chap 8

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Conditioning and Guerrilla Exercises	5	Explanation, demonstration and application of various types of conditioning and guerrilla exercises.	D, PE	FM 21-20, Chaps 4, 8
Team Competition	1	Explanation, demonstration and application of various types of athletics and mass games.	D, PE	FM 21-20, Chap 13
Conditioning Exercises	3	Explanation, demonstration and application of various types of conditioning exercises.	D, PE	FM 21-20, Chap 4
Competitive Sports	1	Class divided into teams to participate in various competitive sports.	PE	TM 21-220
Conditioning Exercises	3	Period of instruction to be conducted by members of the student body under the supervision of the instructor and in accordance with Training Circular No. 87.	D, PE	FM 21-20, Chap 4
Competitive Sports	1	Class divided into teams to participate in volleyball, soft- ball and touch football.	PE	FM 21-20; TM 21-220

ANNEX NO. 36 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Conditioning and Guerrilla Exercises	1	Explanation, demonstration and application of various types of conditioning and guerrilla exercises.	D, PE	FM 21-20, Chaps 4, 8
Conditioning, Guerrilla Exercises, Mass Games and Competitive Sports	18	Explanation, demonstration and application of various types of exercises and athletics.	D, PE	FM 21-20; TM 21-220
Physical Fitness Test	2	Class divided into groups and participating in tests 2-3-4-5 as described in FM 21-20	PE	FM 21-20, Chap 17

INFORMATION AND EDUCATION
(8 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
China (1600-1947)	1	History and development of China from 1600 through the Second World War.	L	None
The Mission, Need and Organization of the I & E	1	The use of ideas as weapons, mission of I & E, I & E as a command function; authorization and organization; personnel and duties, need of I & E in combat and peacetime; I & E for inductees, volunteers, outbound and incoming troops.	L	WD Cirs 360, 367 (Sec X), 392 (Sec VI) 1944; 193 (Sec I), 1945; WD Cirs 18, (Sec II), 111 (Sec I), 138 (par 20), 1946; TM 28-210; Ltr I&E Div, WDSS 29 Apr 46, Sub. "Troop Information Program"; WD Pamphlet 20-3; Army Information Digest
Russia (1682-1947)	1	The history, background and development of Russia from 1682 to the present time.	L	None
Troop Information Program	1	A panel will be presented to discuss their views of a subject of timely and current interest. After the main speaker has completed his talk,	L	WD Cir 360, 1944; WD Cir 100, (Sec IX), 1946; TM 28-210; EM-1 (GI Round-table);

ANNEX NO. 37 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		the hour will be opened to questions from the audience, directed to any of the members of the panel under the supervision of the instructor.		Army Information Digest; Discussion and Information on Training Handbook (Proposed)
Germany (178-1947)	1	History, development and background of Germany from 1618 to the present time.	L	None
Information Centers and Media	1	The purpose, means and methods of developing, locating and maintaining a live information center and a tour of a Battalion Information Center.	L	WD Cir 360, 1944; WD Cir 100, (Sec IX), 1946; TM 28-210; EM-1 (GI Roundtable); Army Information Digest; Discussion and Information Training Handbook (Proposed)
Problems of the World Today	1	Open forum discussing any problem that might arise regarding current affairs and problems of interest.	C, PE	Current magazines, Army Talks, Guide of Current Affairs, "A Weekly Digest of Public Opinion" prepared by the Analysis Division.

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
				Beards, "American Government & Politics", Hicks, "A Short His- tory of the American Democracy".
Army Education Program	1	The mission of education in the Army; organization and administration of the educational program; USAFI and its operation; off-duty educational programs, educational counsellors and publicizing educational programs.	L	WD Cir 360, 367, (Sec X), 392 (Sec VI), 1944; WD Cir 193 (Sec I), 1945; WD Cir 111, (Sec I), 1946; TM 28-210; USAFI Information Bulletin; USAFI Catalog

ANNEX NO. 38

TRAINING MANAGEMENT
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Tables of Organization and Equipment	1	Instruction in the correct procedures of reading and interpreting a "Table of Organization", and how a T/O & E applies to the training unit.	C, D	None
Estimate of the Training Situation	1	Conference con- cerning the methods of conducting basic training under current WD Training programs and, also, to explain and demonstrate the various factors con- sidered in an estimate of the training situation.	C, PE	FM 21-5, pars 15-24
Training Programs and Master Schedules	1	Presentation of the various steps which constitute a training pro- gram and the preparation of a master schedule.	C, PE	FM 21-5, pars 25-27, 122, 130, Section IX and Appendix III
The Weekly Schedule	1	Presentation of the principles used in the composition of a weekly schedule, and the procedure to be followed in preparing a weekly schedule.	C, PE	FM 21-5, pars 131, 132; Appendix IV

ANNEX NO. 39

TRAINING TECHNIQUES AND METHODS
(5 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction to Military Training and the Mechanism of Instruction	1	Introduction to Military Training and the course of instruction presented by the School. The six steps in the Mechanism of Instruction and the five methods of instruction are discussed, and how they should be applied in instruction is explained and demonstrated.	D	FM 21-5, pars 1-10, 61-76
Technique of Training	1	A discussion of the various factors which make for good instruction, with particular emphasis on the approach to instruction, the actual lecture itself, and some of the pitfalls to be avoided in instruction.	C	TMs 21-250, pars 33-36; 1-1000, pars 22, 24, 34, 36; FM 21-5, pars 88-103
Instructional Aids	1	Discussion of some of the instructional aids that are available for use in supple- menting lecture material. Particular emphasis is placed upon aids furnished by the Army, especially those listed in FM 21-8.	C	FMs 21-5, pars 81-87; 21-8; TMs 1-1000, pars 19, 20; 21-250, pars 22, 24

ANNEX NO. 39 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Visual Aids	1	Presentation of the various visual aids that are available to Army instructors such as the celluloids, along with an explanation of how to use them, where they can be obtained and their value in instruction.	C, D	FMs 21-5, pars 78-80; 21-7, pars 1-12; TMs 21-250, pars 164- 166; 1-1000 pars 20(f), 25, 29
Examination	1	Examination covering important points of Techniques of Training and Training Management.	E	All prev- ious references of Training Techniques and Methods of Training Management

ANNEX NO. 40

TRAINING DEMONSTRATIONS
(5 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Unit Inspection	1	Presentation of the standards which should be established by a Company Commander as meeting requirements for proficiency in forming a Company, and the inspection of a Company.	D	FM 22-5, pars 154, 156, 166, 215, 216, 217
Interior Guard	1	Illustration of the standards which should be established in the performance of interior guard duty.	C, D	FM 26-5, pp 1-19, and Appendix 1, pars 3,4
Inspection of Barracks	1	The inspection of a Battalion Day Room, a Battalion Barracks and a Company Supply Room are explained and demonstrated with emphasis placed on the military courtesies to be rendered and on the actual conduct of an inspection by an inspecting officer.	D	FM 21-5, Sec IV, pp 79-84; AR 600-35, AR 600-40; WD Cir 88, 1946; WD AGO Forms 15, 32, 36, 446, 447, and the Company Property Book
Assembly of Field Equip- ment	1	Demonstration and application of the correct procedures in the assembly of field equipment.	D, PE	FMs 21-100, 21-15, 22-5; The Instructor's Guide

ANNEX NO. 40 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Shelter Tent Pitching	1	Demonstration and application of the correct principles of erecting a shelter half and displaying field equipment.	D, PE	FMs 21-100, 21-15, para 19, 21, 25, 22-5, par 145

ANNEX NO. 41

LEADERSHIP AND COURTESIES
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Leadership	2	Conference and discussion of the necessary and desirable characteristics of a good leader.	C	None
Military Courtesies, Indoors	1	Demonstration coupled with narration by the instructor of the basic rules of military courtesy among military personnel.	D	FM 22-5, Chap 3; AR 600-25
Military Courtesies, Outdoors	1	Demonstration coupled with narration by the instructor of the basic rules of military courtesy among military personnel.	D	FM 22-5, Chap 3; AR 600-25

MEAT AND DAIRY HYGIENE
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Army Food Inspection and Procure- ment	1	Instruction in the procurement and inspection of food products of animal origin, and the responsibility of the Medical Department in relation thereto. Discussion of other governmental and civil inspection agencies.	C	ARs 40-2005, 40-2150, pars 1-5. "Military Preventive Medicine", Dunham, pp 436-452
Inspection of Carcass Meats	1	Discussion and demonstration of conformation, finish and quality as applied to carcass meats. Instruction in the detection, evalua- tion and prevention of meat spoilage.	C, D	TM 10-210, pars 75-79; "Military Preventive Medicine", Dunham, pp 452-463
Inspection of Marine, Poultry, and Dairy Products	1	Discussion and demonstration of the various grades of marine, poultry and dairy products purchased by the Army. Instruction in the sanitary requirements, detection, evalua- tion, and preven- tion of spoilage as concerns these products.	C, D	TM 10-210, pars 85-91; "Military Preventive Medicine", Dunham, pp 475-531

ANNEX NO. 42 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Inspection of Cured and Canned Meats and Meat Products	1	Discussion and demonstration of various types of cured and canned meats and meat products purchased by the Army. Instruction and demonstration of defective and damaged canned products, their causes and evaluation.	C, D	TM 10-210, pars 3, 81

ANNEX NO. 43

ARMY ADMINISTRATION, GENERAL
(20 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
War Department Publications, General	1	The authority and use of War Depart- ment publications in general; defini- tion and use of various type regulations, circulars, bulletins, pamphlets, memoranda, manuals, tables, and orders; distribution and requisition of publications.	C	ARs 1-5, 1-10, 1-15, 310-10, 310-15, 310-20, 310-50, 310-60, 310-200; FM 21-6
Army Regulations	2	The force and effect of Army Regulations; their scope and related publications; form and arrangement; effective date; practical exercise in filing, posting, and maintaining Army Regulations.	C, PE	ARs 1-5, 1-10, 1-15, 310-10, 310-15, 310-20, 310-50, 310-60, 310-200; FM 21-6
Military Correspondence, Military Letters	1	To instruct the student in the writing of military letters, the form of a letter, parts of a military letter, and the purpose and preparation of indorsements.	C	TM 12-253
Military Correspondence, Orders, Bulletins, and Memoranda	1	To instruct the students in the preparation and purpose of General Orders, Special Orders, Bulletins and Memoranda, Court-Martial Orders.	C	TMs 12-253, 12-256, 12-256A

ANNEX NO. 43 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Military Correspondence, Safeguarding Military Information	1	Instruction in the need for protection of military informa- tion, classification of documents as an aid to safeguarding, the various categories of classified informa- tion, the protection required by each, and methods used to furnish this protection,	C	ARs 380-5, 380-10; FMs 30-25, 30-28
Records Administration, Filing Procedures	1	To instruct the student in the proper methods of installing and maintaining files; use of War Department decimal file system, maintenance of alphabetical and document files.	C	TM 12-258
Records Administration, Filing Procedures	1	A practical exercise in the use and maintenance of decimal files.. Students will be required to assign proper file numbers, make decisions as to cross-referencing, and segregate various documents into permanent and temporary files.	PE	TM 12-258; War Depart- ment Decimal File System
Records Administration, Disposition of Records	2	Instruction in the purpose and need for systematic disposition of files and records; prepara- tion and use of Records Disposition Schedules, preparation	C	TM 12-258

ANNEX NO. 43 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		of records for shipment to War Department Depositories, and use or access to transferred files.		
Pay and Allowances of Officers	1	To outline for the students the pay and allowances of officers, pay for specialized duty, retired pay, loss of pay through disciplinary action and because of hospitalization (Line of Duty No, AR 35-1440), and to describe the preparation of a pay voucher.	C	ARs 35-1320, 35-1340, 35-1420, 35-1485, 35-1490, 35-1495, 35-1540, 35-1620, 35-1640, 35-1680, 35-1740; TMs 14-501, 14-503
Preparation of Pay Vouchers	1	A practical exercise in the preparation of an officer's pay voucher.	PE	ARs 35-1320, 35-1340, 35-1360, 35-1380, 35-1620, 35-1640, 35-1660, 35-1680, 35-1800, 35-4220; TM 14-501
Pay and Allotments of Enlisted Personnel	1	To give the students a broad over-all picture of the pay and allowances of enlisted personnel, to show rates of pay and how the base pay of a soldier may be increased or decreased. To outline a plan	C	ARs 35-1320, 35-1420, 35-1440, 35-1480, 35-1485, 35-1490, 35-1495, 35-1500, 35-1550, 35-2340, 35-2360, 35-2440,

ANNEX NO. 43 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		for the payment of a Company or Detachment.		35-2460, 35-2600, 35-4520, 35-5520, 35-5540; TM 14-502
Preparation of Army Payrolls	1	A practical exercise in the preparation of an Army payroll.	PE	ARs 35-1340, 35-1420, 35- 1440, 35- 1510, 35- 2340, 35- 2360, 345- 155; TMs 14-502, 12-255
Service Records	1	To describe the Service Record in general, list typical entries and give directions for making these entries. Hold a directed dis- cussion regarding the use and disposition of the Service Record.	C	TM 12-230A, AR 345-125
Service Records	3	A practical exercise in the preparation and maintenance of Service Records; making typical entries and closing the Service Record upon discharge of enlisted personnel.	PE	TM 12-230A
Organization of a Personnel Office	1	To outline for the students a typical organization of a unit personnel office, and to describe the functions of each section.	C	AR 345-5; TMs 12-250, 12-252
Examination, Army Administration (General)	1	A comprehensive written examination covering all previous hours of Army Administration (General).	E	All previous references listed

ANNEX NO. 44

MEDICAL SUPPLY RECORDS AND PROCEDURES
(10 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Requisition of Property	1	Cover all means of requisitioning property, to include Property Issue Slip (WD AGO Form 446), Requisition (WD AGO Form 445), Verbal Requisitions, and automatic issue of newly activated units, for expendable and non-expendable property.	C	ARs 35-6520, 35-6620; TMs 38-403, 38-220, 38-205; WD Cir 133, 1946
Supply Records Maintained in T/O & E Units	1	During this hour emphasize the responsibility of the Company and Detachment Commander, and Supply Records maintained on organizational property in all T/O & E units in the Zone of the Interior, and maintenance of these records.	C	ARs 35-6520 35-6620; Medical Supply Catalog, Section 10
Company Property Book	1	Thoroughly familiarize the class with proper maintenance of the Company Property Book in accordance with regulations.	PE	AR 35-6520
Stock Record Account and Stock Control	1	Familiarize the class with maintenance of Stock Record Accounts maintained by accountable officers, means of stock control and stock levels.	C	FSS 38-8, 38-9; ARs 35-6560, 35-6580, 35-6680, 705-5; TMs 38-403, 38-220

ANNEX NO. 44 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
ases	1	Familiarize officers with purchasing agencies of the Surgeon General's Office. Depots and stations, to include authority, records and procedures.	C	AR 40-1705; Medical Supply Catalog; WD Procurement Regulations; TM 8-262, Chap X
Quarterly Droppage Allowance	1	Thorough indoctrination of officers with the preparation of Certificate of Droppage of Minor Non-expendable Property (WD AGO Form 14-123) and Quarterly Droppage of Chinaware and Glassware.	C, PE	AR 35-6620; WD Cir 333, 1946
Statement of Charges and Certificate of Fair Wear and Tear	1	Thorough indoctrination with the preparation of Statement of Charges and Certificate of Fair Wear and Tear.	C, PE	AR 245-300; TMs 38-403, 38-220
Observation and Inspection of Supply Records	3	This time will be utilized for the class to observe supply records of units in operation, to include Company Supply, Battalion Supply, MFSS Supply, and Medical Supply of a Hospital.	D	All references previously listed for the course in supply.

ANNEX NO. 45

MESS ADMINISTRATION
(4 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Introduction to Dietetics Division	1	Introduction to Mess Administration. Organization of the Dietetics Division, duties of Director of Dietetics, Head Dietitian, Dietitian, Mess Sergeant, and Mess Steward.	C	TM 8-262, Chap VI, Secs I & 2
Mess Personnel	1	Selection and assignment of civilian employees, training, duty hours of enlisted and civilian personnel, absenteeism, pre- paration of work schedules and assignment cards.	C	TM 8-262, Chap VI, Sec 3
Menus and Food Pro- curement	1	Preparation of menus, procurement of food, quartermaster purchase, commercial purchases, request for bid, office procurement.	C	TM 8-262, Chap VI, Sec 4
Food Storage and Stock Control	1	Food storage, cold storage, facilities, marking walk-in refrigerators, reach-in boxes, dating perishables, arrangement of stores, amount of stock on hand; stock control; general, receipt, inventory card, monthly inventory issue, distribution.	C	TM 8-262, Chap VI, Secs 5 & 6

ANNEX NO. 46

ACCOUNTING PROCEDURES FOR HOSPITAL FUNDS
(15 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Hospital Funds, General	3	Scope system of accounts, financial reports, records and forms.	C	TM 8-262, Chap VII, Sec 1
Hospital Funds, General Ledger	3	General ledger; cash on hand, cash in bank, accounts receivable, food inventory, accounts payable, net working capital.	C	TM 8-262, Chap VII, Sec 2
Accounting for Income and Cash Receipts	3	Accounting for income and cash receipts, classifica- tion of income of the Hospital Fund, subsistence income, subsistence charges, commuted rations, welfare income, other income.	C	TM 8-262, Chap VII, Sec 3
Accounting for Expenses and Cash Disbursements	2	Classification of expense incurred by a Hospital Fund, subsistence expense, welfare expense, other expense, recording of expenses, cash disbursements.	C	TM 8-262, Chap VII, Sec 4
Record of Daily Gain or Loss from Subsistence	2	Procedure of keeping a record of daily gain or loss from subsistence; com- parison of subsistence income with pur- chases of food and subsistence for each day and for month to date.	C	TM 8-262, Chap VII, Sec 5

ANNEX NO. 46 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Food Inventory Control	1	Inventory control system, ordering, delivery, issue of food, inventory card, physical inventory.	C	TM 8-262, Chap VII, Sec 6
Hospital Funds, General Review	1	Review of accounting procedures given in preceding hours.	C	TM 8-262, Chap VII, Secs 1-6

ANNEX NO. 47

MILITARY LAW
(5 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Military Offenses and the Punitive Articles of War	1	Practical exercise in the discussion and proof of frequently committed military offenses, and the applicable punitive Articles of War.	PE	MCM, Chap XXVI
Preparation of the Charge Sheet	1	Practical exercise in the preparation of WD AGO Form No. 115, Charge Sheet.	PE	MCM, pars 30, 31, 32; Appendix 3 and 4. TM 27-255, Chap 5
The Investigat- ing Officer, Trial Judge Advocate, and Defense Counsel	1	Appointment of, action to be taken by, and report of the Investigating Officer; appointment and duties of the Trial Judge Advocate and Defense Counsel prior to trial.	C	MCM, pars 35, 41, 42, 43, 44, 45; TM 27-255, Chaps 7, 10, 11
Rules of Evidence	1	Discussion of the rules of evidence and practical exercise in the application of these rules to selected typical cases.	C, PE	MCM, Chap XXV; TM 27-255, Chap 14
Findings, Sentences and Punishments	1	Deliberation by the court, voting procedure, required number of votes, and practical exercise in authorized findings, sentences and punishments.	C, PE	MCM, pars 78, 79, 80, 81, and Chap XXIII; TM 27-255, Chaps 15, 16

ANNEX NO. 48

PERSONNEL MANAGEMENT
(10 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Classification and Assignment	2	Interviewing, selective measures, testing, skills, interests, hobbies, physical, mental and psychological capabilities, inter- pretation of classification data, and assignment.	C, PE	TMs 12-405, 12-406, 12-425, 12-426, 12-427, 12-260; WD Pamphlet 12-8
Controlling Absence	1	The problem of AWOL, types of personnel likely to go AWOL, causes and preventive measures.	C	AR 615-300, WD Pamphlet 20-5
Providing Incentives	2	Stimulating will to work by providing proper incentives through recognition and promotion.	C, PE	AR 615-5; EM 783, Chaps XIII, XIV, XV
Proper Training	2	Increasing ability to produce by proper training on the job and through Army schools.	C, PE	AR 350-5; EM 783, Chap IX
Utilization of Manpower	2	Necessity For full utilization and methods of obtaining full and complete service of every enlisted man and officer, including limited service, WAC and negro.	C, PE	WD Cir 105, 119, 124, 132, 142, 182, 220, 1946; WD Pamphlet 12-8
Examination	1	Examination and discussion covering preceding nine hours.	E, C	All previous references

ANNEX NO. 49

ADMINISTRATIVE CPX
(7 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Orientation on Illustrative Problem	1	An orientation on the Administrative CPX to follow. This will include the mission of the problem, and a brief review of the Administrative Organization of a hospital, and the functions of the various administrative positions to which the students will be assigned.	C	TM 8-262; AR 40-590
Administrative CPX	6	A practical exercise in which the students will be assigned various administrative positions found in a hospital and required to make the actions required by a series of illustrative problems.	PE	All previous references listed by the Depart- ment of Administra- tion

ANNEX NO. 50

DENTAL ADMINISTRATION
(17 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Dental Service in the Army	1	A presentation designed to orient the newly commissioned dental officer con- cerning the Army Dental Corps, its history, accomplish- ments and objectives.	L	ARs 40-5, pars 1, 2, 3; 40-15, 40-510; FMs 8-5, 8-10; TM 8-260
Army Regulation 40-15	1	General provisions governing the Dental Corps as enumerated in AR 40-15, a dis- cussion and interpre- tation of material contained therein.	C	AR 40-15
Army Regulation 40-510	1	Regulations govern- ing dental attendance in the Army as pres- cribed in AR 40-510, a discussion and inter- pretation of material contained therein.	C	ARs 40-510, 40-505
Dental Supplies and Equipment	1	Orientation and famil- iarization with MED series of War Depart- ment Catalogs. Responsibility for and safeguarding of government property. Means of obtaining supplies and equip- ment. Accountability and responsibility for property.	C	War Depart- ment Catalogs MEDs 1, 2, 3, 6, 10-17 TM 8-225; ARs 35-6520 35-6640
Dental Examinations and Surveys	1	Discussion of dental standards of fitness for service in the various components of the Army. Explana- tion of the various types of physical	C	ARs 40-100, 40-105, 40-110, 40-510, 40-1010; MR 1-9

ANNEX NO. 50 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		examinations required. The conduct of oral examinations and recording of results. Accomplishment of surveys to determine the dental health of a group.		
Dental Reports, Records and Pertinent Forms I	1	The first of five hours dealing with the subject will lay the groundwork designed to introduce the newly commissioned dental corps officer with reports, records and pertinent forms commonly used in the dental service. In this hour all the forms used are lightly worked upon	C	ARs 40-15, 40-1010; TM 8-225
Dental Reports, Records and Pertinent Forms II	1	This hour deals entirely with the primary record of the dental service- Register of Dental Patients. Every portion of the form is discussed in detail presenting the proper method of recording the various re- quired data.	C	AR 40-1010; TM 8-225
Dental Reports, Records and Pertinent Forms III	1	The preparation of the Dental Identifica- tion Record is gone into setting forth its purpose, require- ments and disposition. The keeping of a Record	C, PE	ARs 40-1010, 40-1705; TM 8-225

ANNEX NO. 50 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		of Special Dental Materials, and its relation to the Prosthetic Case Record is discussed. Question and answer period in the later portion of the hour.		
Dental Reports, Records and Pertinent Forms IV	1	A detailed dis- cussion of the Report of Dental Service, WD AGO Form 8-98. The responsibility for, and the frequency and distribution or disposition of the report are gone into. Discussion is punctuated by frequent blackboard illustration. The relation of the Report of Dental Service to the Register of Dental Patients is emphasized.	C	AR 40-1010; TM 8-225
Applicatory Exercise Concerning Previously Discussed Forms	1	Period spent furnishing student with an approved solution to the two applicatory exercises, (Register of Dental Patients and Dental Identifica- tion Record) which were issued for com- pletion by the student prior to period. The two exercises present merely examples of entries which might be employed in recording like cases in actual practice. These	PE	AR 40-1010; TM 8-225; Classroom notes

ANNEX NO. 50 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
		examples are concrete and typical, and in addition to them others of similar application are shown.		
Central Dental Laboratories and their Utilization	1	Consideration of Central Dental Laboratories, and the requirements necessary for the proper utilization of their service. Policies regarding prosthetic service in the Army, and the use of WD AGO Form 8-143 in requesting Central Dental Laboratory service.	C	War Depart- ment Tech- nical Bulletin, TB Med 148, March 1945
Examination	1	Examination covering material presented in periods 1-11, inclusive. The type of examination to be determined at the time.	E	All prev- ious references and class- room notes
Relationship of Dental Corps and Medical Corps Officers	1	Period devoted to a discussion con- cerning the status of the dental surgeon and his relations with the surgeon, a comparison of such relationships with those existing between the surgeon and his commanding officer, and analysis of the reasons therefor.	I	None

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Discussion of Examination	1	Presentation of an approved solution to the examination previously held.	C	None
Personnel Records for Dental Corps Officers I	1	Hour designed to give dental corps officers a brief orientation on the more common personnel records, reports and forms used by the Army. Hour covers records maintained on officers and enlisted men, the company morning report and a discussion of Line of Duty.	C	ARs 40-1025, 345-125, 345-400, 345-415
Personnel Records for Dental Corps Officers II	1	This hour is a continuation of the preceding hour and covers the duty roster, records pertaining to leaves of absence, absence without leave, causes and prevention, pay and allowances of enlisted men, and records and reports of deaths.	C	ARs 345-25, 600-115, 600-550, 615-300; TMs 12-240, 14-502
Examination	1	Examination covering the subject of personnel records as given in hours 15 and 16. The type of examination to be determined at the time thereof.	E	Same as for hours 15 and 16 above; classroom notes

ANNEX NO. 51

TRAINING AND TACTICAL DUTIES
(12 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Demonstration of Dental Field Equipment I	1	Hour devoted to demonstration of the Chests and Kits employed in field dental service reviewing the uses of such equipment and the type units in which they are found.	D	War Department Catalog MEDs 6, 10-17
Demonstration of Dental Field Equip- ment II	1	Hour spent in demonstration of the two trucks utilized by the dental service in the field together with an analysis of their employment and actual utilization.	D	War Department Catalog MEDs 10-17
Dental Service in The Zone of the Interior	1	The dental service provided by installations in the Zone of the Interior is explained and discussed. Also a discussion is carried out of the service rendered by tactical units serving in the Zone of the Interior.	L	ARs 40-15, 40-510
Organization of the Dental Service in a Theater of Operations	1	Discussion of the dental service in a type theater of operations designed to familiarize the student with the dental administrative network through which technical supervision of the dental service is exercised and the duties of dental officers connected therewith.	L	None

ANNEX NO. 51 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Organization of the Dental Service in a Communications Zone	1	Discussion of the organic arrange- ment of a type communications zone, the various types of organiza- tions found therein and their employ- ment.	L	FM 8-5, Chaps 2, 3, 11, 13, 17
Organization of the Dental Service in a Combat Zone	1	Discussion of the type units employed in a combat zone and the facilities available therein. A discussion of the duties of dental officers serving with units in the combat zone.	L	FM 8-5, Chaps 2, 3, 4, 9, 11, 13
Dental Service in a Theater, Communications Zone, Combat Zone	1	A conference designed to review briefly the fore- going lectures on the subject to permit emphasizing important points, and to allow the student to ask questions con- cerning such dental service.	C	Classroom notes
The Enlisted Dental Assistant-His Duties and Training	1	Source and attributes of the enlisted dental assistant are discussed. Essential points in which the assistant should be trained are gone into.	L	TM 8-225, Chap 6

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Early Treat- ment of Jaw Fractures in the Field	1	Discussion confined to first aid and emergency treatment of jaw fractures in combat organizations. Deals primarily with treatment performed in the battalion and regimental aid stations and does not enter into the definitive nature of such treatment.	C	None
Training Film "Dental Health"	1	The training film "Dental Health" is shown following a brief discussion of methods of promoting oral hygiene among troops.	C, TF	None
Examination	1	Examination covering material presented in periods 13-27, inclusive. The type of examination to be determined at the time.	E	All previous references and class- room notes
Discussion of Examination	1	Presentation of an approved solution to the examination previously held, and an open dis- cussion to take up any questionable point which may have arisen during the course.	C	None

VETERINARY ADMINISTRATION
(19 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Orientation	2	Discussion of the history, organization, functions and responsibilities of the Veterinary Corps. Duties, responsibilities and titles of Veterinary officers. Relationships in the Medical Department.	C	ARs 40-2005, 40-2010, 40-2030; TM 8-450, Sec I
Military Veterinary Terms	2	Discussion of Army methods of classifying animals, regional nomenclature, veterinary diagnostic and standard terms.	C	AR 40-2245, pars 10-16, 25, 32, 39; TM 8-450, Cl, Appendix I, par 17
Register and Report Card, WD AGO Form 8-135	2	The preparation, rendition and transmission of WD AGO Form 8-135.	C, D	AR 40-2245; TM 8-450, par 21, Cl, Appendix I, pars 1-14
Emergency Veterinary Tag, WD AGO Form 8-137	1	The preparation, rendition and transmission of WD AGO Form 8-137.	C, D	AR 40-2245; TM 8-450, par 21, Cl, Appendix I, par 15
Veterinary Report of Sick and Wounded Animals, WD AGO Form 8-129	2	The preparation, rendition and transmission of WD AGO Form 8-129.	C, D	AR 40-2235, par 9; TM 8-450, par 21, Cl, Appendix I, par 16

ANNEX NO. 52 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Veterinary Sanitary Report, Report of Physical Examina- tion of Animals, WD AGO Form 8-133, and Receipt for Animals, WD AGO Form 8-138	1	The preparation, rendition and transmission of the Veterinary Sanitary Report, WD AGO Form 8-133 and WD AGO Form 8-138.	C	AR 40-2235 pars 10, 13
Veterinary Health Certificate, WD AGO Form 8-128	1	Preparation, rendi- tion and transmission of WD AGO Form 8-128.	C	AR 40-2235, par 11; TM 8-450, par 15, Cl, Appen- dix II, par 1
Veterinary Sick and Wounded Forms	4	Practical exercise in the preparation of WD AGO Forms 8-129, 8-135 and 8-137.	PE	Previous references
Veterinary Hospital Administration	2	Discussion of the personnel and supply administration of Veterinary Hospitals and dispensaries. Rules regarding the treatment and handling of privately owned animals.	C	ARs 40-2035, 40-2065; TM 8-450, pars 9-11
Examination	2	All instruction in Veterinary Administration.	E	All previous references

ORGANIZATION AND TACTICAL EMPLOYMENT
OF VETERINARY UNITS
(7 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Veterinary Sections and Detachments	1	Organization and equipment of Veterinary Sections and Detachments.	C	T/O&Es 8-500, 2-11, 7-131, 6-115, 6-185, 8-487
Veterinary Company Separate	1	Organization and equipment of the Veterinary Company Separate.	C	T/O&E 8-99
Veterinary Troop and Veterinary Company Mountain	1	Organization and equipment of the Veterinary Troop and Veterinary Company Mountain.	C	T/O&Es 8-99, 8-139
Mobile Veterinary Hospitals	1	Organization and equipment of the Veterinary Evacuation Hospital, Veterinary Station Hospital (CZ) and Veterinary General Hospital.	C, D	T/O&Es 8-780, 8- 750, 8-760
Tactical Employment of Veterinary Units	1	Assignment and use of Veterinary units in tactical situations. Echelons of Veterinary service.	C	FMs 8-5, Chaps 25- 29; 8-10, par 37
Veterinary Field Equipment	1	Equipment issued to and used by Veterinary units.	D	Previous references
Examination	1	All instruction on Organization and Tactical Employment of Veterinary Units.	E	All prev- ious references

ANNEX NO. 54

VETERINARY FIELD SERVICE WITH ANIMAL UNITS
(12 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Care of Animals in the Field	2	Conditioning animals, prepara- tion for field operations, Veterinary care of animals in the field and in combat.	C	FMs 25-5, pars 140, 142; 25-7, Chap 2
Transportation of Animals	1	Transportation of animals by land. A discussion of the preparation of animals and cars, care and feeding enroute and livestock regulations.	C	FM 25-5, pars 165, 167; AR 55-165
Transportation of Animals	1	Transportation of animals by water. A dis- cussion of the preparation of animals, types, and utilization of vessels, care and feeding enroute.	C	FM 25-5, par 166
Transportation of Animals	1	Transportation of animals by air. A discussion of the conversion of aircraft, loading, care enroute and unloading.	C	None
Packing	4	A discussion and demonstration of the essentials of packing, selection of animals, pack equip- ment and special Veterinary problems.	C, D	FM 25-7

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Service With War Dogs	1	a discussion covering the organization and uses of War Dog units, selection, handling and care of dogs and immunizations used.	C	TM 10-396, Chaps 1,2
Forage Inspection	1	a demonstration of various types of hay and grain, and detection of unsound forage.	D	None
Examination	1	all instruction in Veterinary Field Service w Animal Unit	E	all previous references

ANNEX NO. 55

ANIMAL DISEASE PREVENTION AND CONTROL
(9 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Veterinary Sanitation	1	Instruction in the principles of veterinary sanitation and methods of conducting sanitary inspections.	C	ARs 40-2035, pars 7, 20, 31, 35; 40-2090, Sec III
Animal Disease Control	2	A discussion of the military methods of controlling animal diseases including quarantines, disinfection, disposal of carcasses, immunisations and diagnostic tests.	C, D	ARs 40-2035, pars 22, 27, 28; 40-2090, Secs II, IV. "Veterinary Service in Wartime", Campbell, pp 66-69
Communicable Diseases I	1	A discussion of the nature, causes, diagnoses and control of anthrax, glanders and tetanus. The discussion is accompanied by photographs projected by balopticon of clinical symptoms and lesions of these diseases.	C, D	AR 40-2090, Sec II. "Veterinary Service in Wartime", Campbell, pp 36-42
Communicable Diseases II	1	A discussion of the nature, causes, diagnoses and control of Equine encephalomyelitis, Equine infectious anemia, and periodic ophthalmia. The discussion is accompanied by photographs projected by balopticon of the clinical symptoms and lesions of these diseases.	C, D	AR 40-2090, Sec II, C1, C 2. "Veterinary Service in Wartime", Campbell, pp 26-32, 65

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Communicable Diseases III	1	A discussion of the nature, causes, diagnoses and control of animal shipping, parasitic and war dog diseases. This discussion is accompanied by photographs projected by balopticon of clinical symptoms and lesions of the diseases concerned.	C, D	AR 40-2090, Sec II, C1, & C2. "Veterinary Service in Wartime", Campbell, pp 51-65
Tropical Diseases	1	A discussion of the nature, causes, transmission, diagnoses and control of the more important tropical diseases affecting military animals including surra, murrina, epizootic lymphangitis and piroplasmosis. This discussion is accompanied by photographs projected by balopticon of the symptoms and clinical lesions of these diseases.	C, D	AR 40-2090, C1 & C2, Sec II. "Veterinary Service in Wartime", Campbell, pp 13-21, 44, 45
Communicable Diseases IV	1	A discussion of the nature and control of the more important diseases of domestic animals encountered in occupied countries including rinderpest, foot and mouth disease, and contagious pleuropneumonia.	C	None

ANNEX NO. 55 (Cont'd)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Written Examination	1	A written examination covering all subjects in "Animal Disease Prevention and Control".	E	All previous references

VETERINARY ACTIVITIES IN THEATERS OF OPERATION
(2 Hours)

SUBJECT AND FILE NUMBER	HOURS	SCOPE OF INSTRUCTION	TYPE OF INSTRUCTION	REFERENCES
Theaters of Operation	1	A discussion of veterinary activities in various Theaters of Operation in World War II, chiefly the European, Mediterranean, China-Burma-India and Pacific Theaters. This period is enhanced by Signal Corps still and motion pictures of veterinary activities under actual combat conditions.	C, D	None
Theater Veterinary Service	1	A discussion of the organization and operation of a theater veterinary service, outlining the duties and staff responsibilities of the Theater and Section Veterinarians.	C	None

